

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

ALICIA SANCHEZ HOLIWELL,

Plaintiff,

Case No. C24-720RSL

V.

ANDY CHARLES HIGGINS, et al.,

Defendants.

ORDER SETTING TRIAL DATE & RELATED DATES

TRIAL DATE

November 3, 2025

Deadline for joining additional parties

February 16, 2025

Deadline for amending pleadings

October 29, 2025

Expert Disclosures Reports under FRCP 26(a)(2) due

October 29, 2025

All motions related to discovery must be noted on the motion calendar no later than the Friday before discovery closes pursuant to LCR 7(d) or LCR 37(a)(2)

October 29, 2025

Settlement conference held no later than

October 29, 2025

All dispositive motions must be filed by

October 29, 2025

and noted on the motion calendar for no earlier than twenty-eight days after filing (see LCR 7(d)(4))

All motions in limine must be filed by
and noted on the motion calendar for no earlier than
fourteen days after filing. Replies will be accepted.

October 29, 2025

1	Agreed pretrial order due	October 29, 2025
2	Pretrial conference to be scheduled by the Court	
3	Trial briefs, proposed voir dire questions, proposed jury instructions, and trial exhibits due	October 29, 2025
4	Length of Trial: TBD	Jury
5		

6 These dates are set by the Court. If any of the dates identified in this Order or the Local
7 Civil Rules fall on a weekend or federal holiday, the act or event shall be performed on the next
8 business day. These are firm dates that can be changed only by order of the Court, not by
9 agreement of counsel or the parties. The Court will alter these dates only upon stipulation of the
10 parties or good cause shown. Failure to complete discovery within the time allowed is not
11 recognized as good cause.

12 If the trial date assigned to this matter creates an irreconcilable conflict, counsel must
13 notify Teri Roberts, the judicial assistant, at 206-370-8810 within 14 days of the date of this
14 Order and must set forth the exact nature of the conflict. A failure to do so will be deemed a
15 waiver. Counsel must be prepared to begin trial on the date scheduled, but it should be
16 understood that the trial may have to await the completion of other cases.

17 The settlement conference conducted between the close of discovery and the filing of
18 dispositive motions requires a face-to-face meeting or a telephone conference between persons
19 with authority to settle the case. The settlement conference does not have to involve a third-
20 party neutral.

21 **ALTERATIONS TO ELECTRONIC FILING PROCEDURES AND LOCAL RULES**

22 Information and procedures for electronic filing can be found on the Western District of
23 Washington's website at [How to E-File | Western District of Washington | United States District
Court \(uscourts.gov\)](https://www.uscourts.gov/e-filing). *Pro se* litigants may file either electronically or in paper form. The

1 following alterations to the Electronic Filing Procedures apply in all cases pending before Judge
2 Lasnik:

3 – Alteration to Section IV, Paragraph M of the Electronic Filing Procedures - Unless the
4 proposed order is stipulated, agreed, or otherwise uncontested, the parties need not e-mail a copy
5 of the order to the judge's e-mail address.

6 – Pursuant to LCR 10(e)(10), all references in the parties' filings to exhibits should be as
7 specific as possible (*i.e.*, the reference should cite the specific page numbers, paragraphs, line
8 numbers, etc.). All exhibits must be marked to designate testimony or evidence referred to in the
9 parties' filings. Filings that do not comply with LCR 10(e) may be rejected and/or returned to
10 the filing party, particularly if a party submits lengthy deposition testimony without highlighting
or other required markings.

11 – Alteration to LCR 7(d)(5) - Any motion *in limine* must be filed by the date set forth
12 above and noted on the motion calendar no earlier than 14 days thereafter. Any response is due
13 9 days after filing. Parties may file and serve reply memoranda, not to exceed nine pages in
length, on or before the noting date.

14 **PRIVACY POLICY**

15 Pursuant to Federal Rule of Civil Procedure 5.2 and Local Civil Rule 5.2, parties must
16 redact the following information from documents and exhibits before they are filed with the
17 court:

18 * Dates of Birth - redact to the year of birth, unless deceased

19 * Names of Minor Children - redact to the initials, unless deceased or currently over the
age of 18

20 * Social Security Numbers and Taxpayer Identification Numbers - redact in their entirety

21 * Financial Accounting Information - redact to the last four digits

22 * Passport Numbers and Driver License Numbers - redact in their entirety

23 All documents filed in the above-captioned matter must comply with Federal Rule of
24 Civil Procedure 5.2 and Local Civil Rule 5.2.

COOPERATION

As required by Local Civil Rule 37(a), all discovery matters are to be resolved by agreement if possible. Counsel are further directed to cooperate in resolving case management issues and preparing the final pretrial order in the format required by Local Civil Rule 16.1, except as ordered below.

TRIAL EXHIBITS

The original and two copies of the trial exhibits are to be delivered to chambers five days before the trial date. Each exhibit shall be clearly marked. Exhibit tags are available in the Clerk's Office. Plaintiff's exhibits shall be numbered consecutively beginning with 1; defendant's exhibits shall be numbered consecutively beginning with 500. Duplicate documents shall not be listed twice: once a party has identified an exhibit in the pretrial order, any party may use it. Each set of exhibits shall be submitted in one or more three-ring binders with appropriately numbered tabs.

SETTLEMENT

Should this case settle, counsel shall notify the Deputy Clerk, Victoria Ericksen at 206-370-8517, as soon as possible. Pursuant to LCR 11(b), an attorney who fails to give the Deputy Clerk prompt notice of settlement may be subject to such discipline as the Court deems appropriate.

DATED this 17th day of January, 2025.

Robert S. Lasnik
Robert S. Lasnik
United States District Judge